



PO Box 36 | 1619 Main Street
Tewksbury, MA 01876-0036
Tel: 800.888.0054 / Fax: 978.275.0484

Please send the completed form to:
Fax: 978.254.0484
creditapplication@griffinmail.com

Credit Application

*Required Information

*Business Name _____		*Federal Tax ID _____			
*Business Entity <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other _____		Years Organized or Incorporated _____			
*Business Phone _____		Regular Business Hours _____			
Fax Number _____		*Years in Business _____			
Email Address _____		Is a Purchase Order Required? <input type="checkbox"/> Yes <input type="checkbox"/> No			
*Name		*Phone Number		*Email Address	
Owner					
Purchasing Contact					
Accounts Payable Contact					
*Billing Address			*Shipping Address		
Address 1 _____			Address 1 _____		
PO Box _____			PO Box _____		
County _____			County _____		
City _____		State _____	Zip _____		
Country _____			Country _____		
*Freight Information					

Receiving Hours __ AM __ PM <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> TH <input type="checkbox"/> F	Can take a 53' Trailer <input type="checkbox"/> Yes <input type="checkbox"/> No
Appointment Required <input type="checkbox"/> Yes <input type="checkbox"/> No	Straight Truck Only <input type="checkbox"/> Yes <input type="checkbox"/> No
Liftgate Required <input type="checkbox"/> Yes <input type="checkbox"/> No	Customer Equipment <input type="checkbox"/> Yes Type _____ <input type="checkbox"/> No
Has Loading Dock <input type="checkbox"/> Yes <input type="checkbox"/> No	Access Type _____

*Sales Tax Exemption Status	
Tax Exempt <input type="checkbox"/> Yes <input type="checkbox"/> No	Exemption Type <input type="checkbox"/> Re-sale <input type="checkbox"/> Farmer <input type="checkbox"/> Other _____
Expiration Date _____	Exemption Certificate Included <input type="checkbox"/> Yes <input type="checkbox"/> No

You will be required to provide a copy of a valid tax exemption certificate along with your tax-exempt certificate number and expiration date for each state / local jurisdiction where the product is shipped. Your account will remain taxable until a valid tax exemption certificate is received for each state receiving shipments.

Bank Reference	
Bank Name _____	Type <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Address _____	Account # _____
City _____ State: _____ Zip: _____	Contact _____
Phone _____ Fax _____	Contact email _____

*3 Trade References-Please provide complete information					
Name _____		Name _____		Name _____	
Street _____		Street _____		Street _____	
City _____ State _____ Zip _____		City _____ State _____ Zip _____		City _____ State _____ Zip _____	
Phone _____ Fax _____		Phone _____ Fax _____		Phone _____ Fax _____	
Account Number _____		Account Number _____		Account Number _____	
Projected Credit Requirement \$ _____					

***Acknowledgment & Signature**

In consideration of the granting and extension of credit by Griffin Greenhouse Supplies, Inc. to applicant, it is hereby agreed that the applicant will promptly pay any indebtedness of the applicant to the Griffin Greenhouse Supplies, Inc. when due in the event of non-payment or discovery of the falsity of such statement, as its option, without demand or notice to applicant declare all indebtedness of applicant to Griffin Greenhouse Supplies, Inc. immediately due and payable, and interest shall accrue from the date of non-payment at the rate of 18% per annum or the maximum rate permitted by law, whichever is less. Applicant hereby irrevocably submit themselves to the jurisdiction of the Courts of the Commonwealth of Massachusetts for the purpose of any suit or other proceeding brought by Griffin Greenhouse Supplies, Inc. or to enforce payment of credit extended hereunder, and expressly waive, and agree not to assert, in defense of such action, the impropriety of venue or lack of jurisdiction; and also consent to the service of process by registered or certified mail at the address specified herein and agree that such service shall be deemed as effective as if personal service were made within the said Commonwealth. Applicant agrees to pay collection/attorney's fees and court costs should the indebtedness have to be collected by outside sources.

*Signature _____ Signature _____
*Date _____ Date _____
Print Name _____ Print Name _____

Acknowledgment & Signature – Personal Guaranty

In consideration of the extension of credit by the Seller, herein to Buyer herein, the undersigned does jointly and severally guarantee to pay and be responsible for payment of all sums, balances and accounts due Seller by Buyer, including collection cost, attorney's fees and court cost. The undersigned hereby irrevocably submit themselves to the jurisdiction of the Courts of the Commonwealth of Massachusetts for the purpose of any suit or other proceedings brought by Griffin Greenhouse Supplies, Inc. or to enforce payment of credit extended hereunder, and expressly waives, and agrees not to assert, in defense of such action, impropriety of venue or lack of jurisdiction. This shall be an open and continuing guaranty and shall continue in force notwithstanding any change in form of such indebtedness, or renewals or extensions granted by the Seller, without obtaining any consent there-to, and until expressly revoked by written notice from me/us to Seller. Any such revocation shall not in any manner affect by/our liability or any indebtedness existing prior hereto. I/we do hereby waive notice of the taking action to collect or enforce payment of any obligation hereby guaranteed, with as against the Buyer or any other person primarily or liable with the Buyer, either operate as a waiver of any such right or in any manner prejudiced Seller's rights against me/us. I/we agrees that in the event of any default at any time by said Buyer, Seller shall be entitled to look to me/us immediately for full payment without prior demand or notice.

Signature _____ Signature _____
Date _____ Date _____
Print Name _____ Print Name _____

***Credit Release Information**

To Whom It May Concern:

I hereby authorize the release of Credit information necessary to obtain an open account with Griffin Greenhouse Supplies, Inc. A facsimile is acceptable for this request.

*Name on the Account _____
Street _____
City _____ State _____ Zip _____
*Name of Authorized Person (Print) _____
*Signature _____ *Date _____

***Acknowledgments, Invoices and Statements – Email Enrollment**

Knowing the importance of more timely communication and to promote Griffin's continuing efforts toward more eco-friendly business practices we have implemented the ability to email order acknowledgments directly to you.

To begin this service, we ask that you provide us with the email address that you would like acknowledgments sent to.

Plant Acknowledgments _____
Seed Acknowledgments _____
Grower Supplies Acknowledgments _____
Invoices _____
Statements _____

I do not wish to take advantage of the email program

I agree and understand that all electronic signatures are the legal equivalent of my manual/handwritten signature and I consent to be legally bound to this agreement.



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Terms & Conditions

Credit Terms: Are Net 30 days unless otherwise stated. Terms are COD where credit has not been established. Delayed Payment Plan (dating) will only be extended to accounts with terms and a satisfactory payment record.

COD Shipments: COD shipments will be made to all accounts with a balance over 60 days.

Payments: We accept Cash, Check, ACH, ACH Debits, and all major credit cards (American Express, Visa, MasterCard and Discover). There are no discounts when paying by ACH Debit or by Credit Card. Credit Card payments will be charged a 2% processing fee, charged by Griffin Greenhouse Supplies Inc., and will be charged with the balance being paid.

Returned Checks: Returned checks will be assessed a \$25.00 fee in addition to usual bank fees. Excessive returned checks will result in accounts placed on a cash/certified check only basis.

Late Payments: We will assess accounts with overdue balances a 1 ½% per month service charge, an annual rate of 18%. Accounts with overdue balances will be expected to pay COD until the old balance is paid.

Minimum Order: For delivery via our trucks, within our normal delivery area, we require a minimum order of \$600.00 with a \$50.00 delivery charge. Orders below the minimum of \$600.00 a surcharge of \$30.00 will be charged. On orders shipped under \$25.00, we will add a \$5.00 small order upcharge in addition to shipping or delivery charges. We reserve the right to ship any order under minimum via UPS or common carrier.

Deliveries: All orders for delivery via our trucks within our normal delivery area must be placed at least 48 hours or wo working days prior to your delivery day. There will be a delivery charge applied to our truck deliveries, except back orders. We will, at our option, delivery or prepay delivery of backordered items that were not available for a previous delivery. Please contact our Customer Service department for delivery charges on plant material.

Returns: No merchandise may be returned without authorization from our office. Merchandise must be returned within 60 days of purchase. Invoice number and date of purchase is required for any/all returns. A restocking charge of 20% is charged on all returns unless merchandise is defective. Credits for returns paid via credit card will not receive a refund for the credit card fee. ITEMS THAT ARE SPECIAL ORDERED, MADE TO CUSTOMER SPECIFICATIONS, NONINVENTORY OR NON-STOCK ITEMS, CANNOT BE RETURNED FOR ANY CREDIT DUE TO THEIR SPECIAL NATURE

Damaged Shipments: All claims of damaged shipments including plants must be made within 48 hours of delivery. Sorry, no exceptions to this policy.

Sales Tax: Applicable tax will be charged unless an exemption certificate is on file with us prior to shipment. Sorry, sales tax charged prior to receipt of exemption certificate will not be refunded.

PRICES, TERMS AND FEES ARE SUBJECT TO
CHANGE WITHOUT NOTICE.
Please visit griffins.com for our current
Terms & Conditions